

Vashon Island Rotary Global Grant Proposal Form for 2019-2020

This grant application is to be used when a Global Grant proposal is being asked of Vashon Island Rotary. This could be another Rotary club asking to partner, an individual Rotary member requesting a lead club, or as a guide for a Vashon Island Rotary member seeking to start a global grant project.

The Global Grant application process involves three simple steps:

1. Complete this Global Grant Proposal Form. It is short summary of the Global Grant application. Describe the global grant project in this proposal form in order for the international Service Chair to be able to coordinate with the Vashon Island Rotary club and Board.
2. After submitting this proposal form it will be decided on whether or not the club would like to pursue collaboration and will ask that the project get presented to the Vashon Island Rotary Club members.
3. Present the project to the Club membership and there will be a Quorum vote
4. If you are partnering on a Global Grant from outside District 5030, you can just submit the actual Grant to us for evaluation of matching funds for your Club's contributions.

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Project Name:

Project Focus Area:

Project Location:

International Sponsor Club: ____

Host Sponsor Club:

Project Description Summary: What are the main objectives of your project and who will benefit from it?

Measuring Success

- a. Which goals in your Area of Focus will your project support?
- b. How will you measure your project's impact?

HINT: Choose goals and measurements found in the Global Grant Monitoring and Evaluation Plan Supplement. Add more of your own if appropriate.

<https://my.rotary.org/en/take-action/apply-grants/global-grants>

Goal #1: _____

Method of measurement: _____

Goal #2: _____

Method of measurement: _____

Goal #3: _____

Method of measurement: _____

Goal #4: _____

Method of measurement: _____

Goal #5: _____

Method of measurement: _____

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c. Who will collect the information for monitoring and evaluation?

Project Partners: List any Cooperating Organizations (NGO'S, Government departments etc.) and other Clubs involved in this project beyond providing funding. Briefly describe each entity's roles.

Budget and Funding

HINT: For this form, if you don't have a firm commitment yet from a Partner Club, list that Club with a question mark. If you aren't ready to identify the Club, list it as Club A, Club B etc. with the funding amounts you hope to achieve from each. On the Global Grant app, however, don't list a Club name until you have a firm commitment. You should have at least 50% of your funding confirmed before submitting the proposal.

Sustainability:

HINT: Read six steps to Sustainability for help with this.

<https://my.rotary.org/en/take-action/apply-grants/global-grants>

BUDGET		FUNDING	
Expense Category	Amount	Sources of Funding	Amount
		D5030 Designated Fund Request	
		R.I. World Fund Match Request	
TOTAL		TOTAL	

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Project planning

- a. Describe the community needs that your project will address
- b. How did your project team identify these needs?
- c. How were the members of the benefitting community involved in finding these solutions?
- d. How were the community members involved in planning the project?

Project implementation:

- a. List the steps of your project's implementation
- b. When will the project start and when will it be completed?
- c. What training, educational programs or community outreach does the project include?
- d. Who will oversee the continuation of the project after the grant funded activities conclude?
- e. What local funding source will sustain the project for the long term

Project Application Checklist (verify that you have confirmed or will obtain the following):

- Needs Assessment Done to submit on Global Grant App to RI
- Your club and the Host sponsor clubs are in good standing with R.I.
- MOUs with all partners and Cooperating Organizations signed and in hand. (Confirm these are in place. No need to provide the district a copy, but TRF will require a signed copy for each entity.)
- MOU signed between your club & D5030. (Send signed copy to District Stewardship

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Officer). This agreement has to be signed each year with the new Presidents.

- The 3-person grant committee from each sponsor club is set. Be prepared to provide the name and contact information of the Primary Contact in each club.
- Impact/ benefits monitoring plan and teaching plan complete.
- Quotations/ bids/ pro forma invoices for major project expenditures in hand.

PROJECT OVERSIGHT RESPONSIBILITY

Primary Contact (International Sponsor): _____
(Rotarian's name)

Email: _____

Primary Contact (Host Club): _____
(Rotarian's name)

Email: _____